

Staff Affairs Committee  
Meeting Minutes  
October 9, 2009

Roll Call

Present – Jennifer Elhard, Kayt Sunwood, Marianne Freelong, Martin Klein, Nichole Kloefer, Heather Leavengood, Brad Havel, Mary Sue Dates, Debra Hao, Carol Shafford, Juella Sparks, Zipp, Julie Carpenter  
Not Present – Jenny Day, Nici Murawsky

I. Elect New Staff Affairs Chairperson

1. The meeting was called to order at 9:00 a.m.
2. Mary Sue Dates resigned her position as chairperson of Staff Affairs (she sent an email to Staff Council earlier with her decision to resign).
3. Kayt Sunwood and Heather Leavengood were both nominated for the chairperson position, however, Kayt declined due to time constraints.
4. Heather Leavengood elected as the new chairperson

II Open Forum:

Staff Compensation

1. The 1% step grid was approved by the BOR.
2. Step increases will no longer occur automatically, and might occur when a performance evaluation has been done.
3. One regent at the September 24 BOR meeting voiced an opinion that maybe there shouldn't be any increases at all for UA staff.
4. If the FY11 proposed 3% compensation increase isn't approved, UA staff will be the only group statewide that doesn't get an increase.

Staff Handbook

1. What is the status on the staff handbook on the website?
2. Staff Affairs needs to approach HR and ask them what they've done so far to get it on line.
3. Check the table of contents. Do the links work?

Mediation Program

1. Chancellor's Diversity and Action Committee is involved with the Mediation Program
2. There is still a concern about the inconsistencies in the program.
3. More focus has been on the mediation process.
4. Need a clear grievance process.

