

UAF Faculty Development, Assessment and Improvement Committee  
Meeting Minutes  
January 23, 2014

I. Franz Meyer

of the 19<sup>th</sup> – 23<sup>rd</sup>. There is an application process due to the fact that they can only take 18 people, but she reported that they are also doing some specialized iTeach presentations for departments wanting to set up more online classes.

Madara reminded us that they offer three hours of instructional course design for UA faculty for free. Anyone can email or call her to schedule a meeting with an Instructional Designer. Her team is also responsible for the weekly Teaching Tips and Blackboard Collaborate. Four times per semester they offer a Teaching Tips Live session. She will be presenting one soon on Google Apps.

Franz asked how eLearning and Distance Education are coordinating their efforts with the Office of Faculty Development. Madara explained that she tries to keep Joy informed of her schedule and vice versa, and said that Joy helps them get the word out to faculty on what eLearning has to offer.

Franz asked if most of their work is directed toward technique and using technologies. Madara reported that they do focus on pedagogy and backwards design by helping faculty hone-in on their “big idea”. Franz asked how we can improve communication between eLearning and the FDAI committee. Kelly remarked that it seemed Joy was the connection between the two. Madara responded that while that is true, it is difficult to keep up with one another due to their busy schedules, so she relies a lot on hearing directly from faculty. Franz asked that Madara think about how our committee can help her.

## V. Discussion on Electronic Course Evaluation Review Report

After a brief recap of what has been done so far, Franz informed us that he and Eric are currently writing up the Review Report. They would like to run it by our committee to review the recommendations put forth therein before submitting it to Faculty Senate. There will be two main pieces: 1) results of the working group; and 2) suggestions about implementing the recommendations. The final report will be submitted to Faculty Senate

Franz told us that Joy (who will return in February) asked us to provide her with some input regarding the “Speed Dating” model for helping researchers connect and