

GAAC 2/27/13 Present: Lara Horstmann, Cheng-fu Chen, Tim Bartholomaus, John Yarie, Donie Bret-Harte, Elisabeth Nadin, Chung-san Ng, John Eichelberger, Jayne Harvie, Laura Bender, Stacy Howdeshell

Minutes from our meeting on 2/06/13 were approved.

GAAC discussed the use of electronic copies of graduate applications. In some departments, it appears that there is a delay because paper copies have to be scanned to produce electronic copies before they are made available to faculty members for review, which introduces delays. Upon discussion with Laura Bender, it appears that this may be a problem originating at the Department level, as the graduate school makes available electronic copies of all graduate applications that it receives. The Registrar for Admissions can be contacted to provide instructions on how to access them.

GAAC passed numerous course proposals and program changes, as listed below:

**4-Trial: GEOS F694 - Snow and Snow Cover**

Program Change: Post Baccalaureate Licensure Program – Elementary  
(pending clarification of impacts, Elisabeth will contact)